

PUBLIC SAFETY & JUDICIARY MINUTES

Wednesday, January 13, 2010

9:00 a.m. - Conference Room A260

1. Call the Meeting to Order. Meeting called to order at 9:00 am.
2. Was the meeting properly announced? Yes
3. Roll Call, Terry James; Jerry Kotlowski; Cindy Loken; Al Sebastiani; Sheriff, Darrell Renner; Chief Deputy, David July; Fiscal & Support Services Manager, Sandra Green; Jane Gervais, Emergency Government Director; Deb Barnes, Child Support Director; Dee Helmrick, Clerk of Court; Dennis McFarlin, Family Court Commissioner; Terry Warner, Register In Probate
4. Approve the Agenda. **Motion by Loken/Sebastiani, MC/UN**
5. Approve minutes of prior meeting. **Motion by Sebastiani/Loken, MC/UN**
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. None.

8. Coroner - Did not attend.
 - Approval of Vouchers and Monthly Expense Report
 - Letter submitted regarding Autopsy's. Discussed.

9. Family Court Commissioner – Dennis McFarlin
Dennis noted things are going well in his office.

10. Child Support – Deb Barnes
 - Review Performance Measures for December 2009; Reviewed by committee. Deb indicates this is the largest case load she's ever had. Also indicated the Hope House for Domestic Violence is full this time of the year.
 - Review Check Summary; Reviewed.
 - Discuss 2010 State/County Contract; All signed and delivered.
 - Discuss Office Activities; Discussed.
 - Approval of Vouchers and Monthly Expense Report

11. Clerk of Circuit Court – Dee Helmrick
 - Summary Report of Expense Vouchers submitted for payment
 - Approve conference/training, if any. February 2010 – winter conference through judicial education committee.
 - Discuss General Operations of Department. Discussed.
 - Community Service Coordinator's Monthly report.
 - Approval of Vouchers and Monthly Expense Report.

12. Register in Probate – Terry Reynolds Warner
 - Review of December's account payable and receivable; Reviewed and discussed.
 - Advise committee of changes in Act 79 and changes made by Department of Health Human Services concerning Guardianships that may/will affect my department's budget. Discussed and committee was advised of changes.
 - Video Conferencing Savings – will be a complete report on recoupment of savings available at the County Board Meeting which Les Beckman will put together.
 - Approval of Vouchers and Monthly Expense Report

13. District Attorney – Janis Cada – Did not attend.
 - Discussion of department activities to include the monthly expenditures report.
 - Approval of Vouchers and Monthly Expense Report

14. Emergency Management – Jane Gervais

- Communication System Upgrade – Report(s) on the project by person(s) who have information on the project and the committee will recognize for input, Review and authorize change orders, Discuss and take action as needed to facilitate project operations. There is \$544,000 left in excess bond monies. Jane and Dave July are getting figures together on each department's needs. Hope to bring to the March County Board Meeting.
- Countywide Level B Hazmat Team – Juneau County Hazmat contracted service implementation (HAZMAT Technician Certification), discuss and take action as needed. Contract is null and void until we get 5 of the 7 certifications from the Rome Fire Fighters who have interest.
- ARES/RACES (amateur radio use) tower on Friendship Mound – discuss and take action as needed.
- Jack came in to give an update. Update and information was given. No action needed.
- Grant status report. Status reports given and discussed.
- Office Activities. Making herself familiar with her new surroundings.
- Approval of Vouchers and Monthly Expense Report.

15. Sheriff's Department – Sheriff Renner and Chief July

Sheriff Renner – Communications

- Animal Shelter/Animal Control Officer Report
- Approve Conference/Training if any.
- Met with FCI Board – Community Relations. Discussed.
- Homicide investigation of body found in Adams County. Has received phone calls on complimentary investigational procedures and hours that were put in by the Sheriff's Department. Also received a phone call from Altoona Police Chief on how well the Sheriff's Department performed on this case. The Sheriff complimented Dispatcher Diane Waite on her performance during the call into Dispatch.

Chief July

- Approval of Vouchers and Monthly Expense Report. Chief explained overages on a few lines within our budget. As a whole however, the budget is looking well to end in 2009.
- Discuss/Act on Resolution for excess bond money for Communications Projects. Talked about under Emergency Government (Jane Gervais).
- Update on Administrative Records Officer position. Hiring and recommendations from committee on interviewing. The Committee does not want to attend.
- Update on transfer of vehicles from the Sheriff's Department to H&HS and Land & Water. Vehicle is old and in great shape. For clarification, this is not a squad car. The van is ready to be transferred; plates just have to be switched over. The Rec Officer truck will not be transferred as of yet until we receive bids on the new truck.
- Update on Animal Neglect Case. Criminal element of this case begins on January 25th. The Civil matter will be heard on January 28th. Update given and discussed.
- Discussion/Act on Homicide Investigation and use of Emergency Government Trailer. Discussed. A few things that were found with the trailer were lights and generator not adequate to handle the power load. The inability to use the bathroom, the generator took a long time to get started and running. The generator will not even run the lights and the heater. No extra gas cans were found. These will need to be purchased for the next event and these issues fixed. Recommendation would be a discussion of what that bond money can be used for and will be presented to the board with solid facts and information for a proposal.
- Update on animal case by Planning & Zoning. Discussed.

16. Set next meeting date. **February 10th, 2009 at 9:00 in Conference Room A260.**

17. Action items for next meeting.

Update on animal case by Phil in Planning & Zoning.

18. Adjournment. Meeting adjourned at 11:30 am. **Motion to adjourn by Loken/James MC/UN**

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department.

These minutes are not yet approved by Public Safety & Judiciary Committee.

Cc: Sebastiani / Loken / James / Kotlowski / Johnson / Renner / July / Beckman / Green/ McFarlin / Thibodeau
Scheel/ Gervais / Helmrick / Warner / Barnes / Marti / County Clerk Dept / McGhee / Sumpter/Cada