

**Public Safety & Judiciary Committee**  
**Wednesday, October 9, 2013**  
**9:00 a.m. – Conference Room A260**

**MINUTES**

Chairman Sebastiani called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Marge Edwards, Al Sebastiani, Bill Miller, and Terry James

Others present: Carol Collins, Kris Steffens, Ken Wagner, Kathie Dye, Terry Reynolds, Jane Gervais, Marilyn Rogers, and Sam Wollin

**Motion by James to approve the agenda, seconded by Edwards. All in favor, motion carried unanimously.**

**Motion by Miller to approve the prior meeting minutes (September 18th), seconded by Edwards. All in favor, motion carried unanimously.**

There was no public participation. There was no correspondence.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for September 2013. Steffens discussed her report and stated there were 10 strays, 2 abandoned, 6 of the 10 strays reclaimed, 2 euthanized, and 10 adoptions for September. Steffens stated it will cost \$7,500 to put concrete on the front runs to ensure that the dogs will not be able to dig out in the future. Steffens stated veterinary care was down in September, but continues to be a problem overall with the increase in veterinary costs.

Family Court Commissioner – Dennis McFarlin – Not Present

Child Support – Ken Wagner – Present

Committee was provided with the performance measures and check summary for September 2013. Wagner discussed the performance measures. Wagner informed the Committee that federal operations for Child Support are working at reduced hours or furloughed. The IRS cannot issue refunds so Child Support Offices would not receive any monies for tax intercept. A six month log of calls from the Call Center indicates that calls remain steady at 250-300 per month with hold time down to 30 seconds. Caseloads at the end of September compared to last year were slightly up. Wagner requested hiring an LTE for secretarial duties while the Child Support Director position is vacant. Wagner stated there are monies in the budget as the full-time director's wage is not being paid. **Motion by James to approve hiring an LTE at \$13.32 per hour not to exceed 90 days without coming to Committee, seconded by Eggebrecht. All in favor, motion carried unanimously.** Wagner will get the Personnel Recruitment Form for Sebastiani to sign. Wagner informed the Committee that after speaking with the State there is no longer a need for him to have a cooperative agreement.

Clerk of Circuit Court – Kathie Dye – Present

Dye provided the Committee with the monthly expense report for September 2013. Dye stated her office is running smoothly and is on target with the budget. Dye stated her jury budget will not be as bad as she had originally thought as some trials for this year have been rescheduled for next year. Dye informed the Committee that she needs to fill a Deputy Clerk of Court position in her office as Mary Deane has resigned. She gave a two week notice and her last day will be October 18<sup>th</sup>. **Motion by James to approve filling the Deputy Clerk of Court position, seconded by Eggebrecht. All in favor, motion carried unanimously.** Since it has been less than one year from the Deputy Clerk of Court interviews, Dye was informed by Marcia Kaye that she could go to the alternate from the last interview.

Register in Probate – Terry Reynolds –Present

Reynolds provided the Committee with the monthly expense report for September 2013. Reynolds explained that the juvenile court legal fees and probate legal fees are over budget. Reynolds stated the CHIPS and guardianship cases are increasing and hitting her budgets hard. Reynolds stated that other counties are also having the same problem with an increase in CHIPS cases this year. Reynolds stated there is nothing new to report on Teen Court. Reynolds informed the Committee that the resolution signed last month was in the wrong format and was not approved by Corporation Counsel and Administrative Coordinator/Director of Finance. The resolution has now been approved and needs signatures so it can go to County Board in October.

District Attorney – Tania Bonnett –Not Present

Committee was provided the Community Service monthly report for September 2013. Bonnett was in court and not able to attend.

Emergency Management – Jane Gervais – Present

Gervais provided the Committee with the monthly expense report for September 2013. Gervais explained her contracted services budget line is over budget due to the expenses paid for the lightening strike. Insurance will cover all of the expenses except \$2,500. Gervais stated she submitted her Plan of Work to the State which was due on September 30<sup>th</sup> and the financial summary is due at the end of October.

Medical Examiner – Marilyn Rogers – Present

Rogers provided the Committee with the monthly activity report and check summary for September 2013. Marilyn discussed the report and answered the Committee's questions. Rogers explained the State sends out a report of percentages for each county on donor registry. 51.7% of citizens in Adams County are on the donor registry. Rogers is meeting with driver's education classes to inform students of that choice. Rogers informed the Committee that the Executive Committee approved the new pay structures for her office.

Sheriff's Office – Sheriff Wollin – Present

Wollin informed the Committee that the agency participated in an alert challenge in Sauk County. The agency that takes top prize is awarded \$7,500. One employee from the Sheriff's Office participated and took 7 out of 10. Wollin stated it was a good learning experience. Wollin stated there is a vacant Jail Deputy position that he will need approval to fill at next month's meeting. Wollin informed the Committee of the next drug take back scheduled for October 26<sup>th</sup>. There is no expense to the Sheriff's Office as the DA's Office pays for it. The Sheriff's Office boxes up all the medications and sends them out for disposal. Wollin informed the Committee that once a month or every six weeks the Sheriff's Office will participate in "Coffee with a Cop" to eliminate barriers between the Sheriff's Office and the public. Coffee A Go Go will be hosting the first one.

Chief Deputy Fahrenkrug – Not Present

Monthly revenue and expense reports for September 2013 were provided to the Committee. Wollin discussed the reports and answered the Committee's questions.

**Motion by Miller to approve vouchers and monthly expense reports as presented, seconded by Edwards. All in favor, motion carried unanimously.**

Identify upcoming agenda items: Kathie Dye requested the Committee discuss the possibility of sending a team to court security training in Appleton in March 2014.

Set next monthly meeting date as November 13<sup>th</sup> at 9:00 a.m.

Jail tour began at approximately 10:20 a.m. Eggebrecht was not present. Committee members had a group picture taken in support of Domestic Abuse Awareness Month. Committee toured the visiting area, nurse's station, POD, booking, dispatch, and was able to look at the incident command truck in the garage area. Lunch was served at 11:35 a.m.

**Motion by Edwards to adjourn, seconded by Miller. All in favor, motion carried unanimously. Meeting adjourned at 12:00 p.m.**

*These minutes have not been approved by Public Safety & Judiciary Committee.*

Respectfully Submitted,

Carol A. Collins  
Recording Secretary