

ADAMS COUNTY SOLID WASTE COMMITTEE
May 9, 2012, 6:00 PM
Landfill Office, 1420 Hwy 21, Friendship, WI 53934

MEMBERS PRESENT: Larry Babcock, Chair
Florence Johnson, Vice-Chair
Dean Morgan
Patrick Gatterman
James Bays

MEMBERS ABSENT/EXCUSED: Nick Theisen, SAYL
Alexandria Beckman, SAYL

OTHERS PRESENT: Myrna Diemert, Solid Waste Director
Hank Strohmeyer, Foreman
Barb Morgan
Cindy Phillippi, County Clerk
Steve Bischoff, Ayres Associates

CALL MEETING TO ORDER: The meeting of the Adams County Solid Waste Committee was called to order by the County Clerk at 6:00 P.M.

WAS THE MEETING PROPERLY ANNOUNCED? YES

ROLL CALL: BABCOCK, MORGAN, JOHNSON, GATTERMAN, AND BAYS.
ABSENT/EXCUSED: THEISEN AND BECKMAN.

ELECTION OF OFFICERS/APPOINTMENTS: Cindy Phillippi asked for nominations for Chair. Nominations were received for Larry Babcock and Florence Johnson. Florence declined the nomination. No more nominations were received. Motion by Bays, second by Gatterman, to close nominations and cast a unanimous ballot for Larry Babcock for Chair. All in favor. Motion carried.

The County Clerk then left the meeting.

Chair Babcock asked for nominations for Vice-Chair. Nominations were received for Patrick Gatterman and Florence Johnson. No other nominations were received and nominations were closed. Voting for Gatterman-1, voting for Johnson-4. Florence Johnson is the Vice-Chair.

Chair Babcock appointment Myrna Diemert as recording secretary.

APPROVAL OF AGENDA: *Motion by Bays, second by Johnson, to approve the Agenda as corrected. All in favor. Motion carried.*

APPROVAL OF OPEN SESSION MINUTES FROM APRIL 11, 2012: *Motion by Morgan, second by Johnson, to approve the Open Session minutes as presented for the April 11, 2012 meeting. All in favor. Bays abstained. Motion carried.*

PARTICIPATION ON AGENDA ITEMS: There was no public participation.

COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS: None.

LANDFILL DEPT. WORKING WITH HWY DEPARTMENT/HWY COMMISSION: No further discussions have taken place other than normal day to day cooperation on daily operations.

FINANCIAL REPORT: Ms. Diemert presented the Year End 2011 Report showing a profit of \$117,270.39 following the final audit. Ms. Diemert next presented the Financial Report for April 2012 along with the Check Summary Report. Discussion was held. ***Motion by Bays, second by Gatterman, to approve the Financial Report and the Check Summary Report for April 2012. All in favor. Motion carried.***

SITE REPORT: Ms. Diemert handed out and reviewed copies of the Site Report dated May 9, 2012 (see attached copy). ***Motion by Johnson, second by Babcock, to approve the Site Report as presented. Discussion was held. All in favor. Motion carried.***

DISCUSS AND APPROVE CONTRACTS/AGREEMENTS/LEASES: Ms. Diemert updated the Committee on the progress with IROW. She reported that the RFP has been completed and is being reviewed.

APPROVE ANY VEHICLE/EQUIPMENT OR OTHER PURCHASES OR RENTALS: Ms. Diemert presented information on a 1995 Ford Grapple Truck with Dump Box with 65,000 miles. The unit was municipally owned. We have been looking for years for a truck like this to do projects such as tornado clean-ups, bulky item collections, private cleanup projects, town-wide cleanups, separation of tires with rims and small dumpster deliveries. This truck would have been extremely helpful during the recent Village of Oxford bulky item collection this past weekend. The truck has been negotiated down to \$19,000 and will cost \$2,000 for shipping. There are funds available in the budget for this purchase. ***Motion by Bays, second by Gatterman, to purchase the 1995 Ford Grapple Truck at a price not to exceed \$21,000. All in favor. Motion carried.***

EMPLOYEE UPDATE: Ms. Diemert updated the committee on the Part-Time Scale Clerk/Secretary hiring. Shannel Parr has been hired for the position as she was the only one who passed the test. She has been in the position for several months as an LTE and is doing very well.

She also reported on the Part-Time Driver/Laborer position and that testing was done on April 20th at the landfill. Chair Babcock appointed himself, the Director and Foreman as the interview/hiring Committee. Interviews will be done at the landfill on May 30th at 10:00 AM. A one year hiring list will be developed with the candidates following the interviews.

Ms. Diemert updated the Committee on the two employees that are still under partial release for work and one that is off due to health reasons. We currently have two on-call employees assisting with the shortage. We will need to recall the LTEs when we start in the capping construction project.

APPROVAL OF ANY TRAININGS OR CONFERENCES: Ms. Diemert had no new trainings or conferences to approve.

IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: The following items may be placed on the next agenda: Hiring list for part-time drivers. Village of Coloma contract. Any updates needed.

NEXT MEETING DATE AND ADJOURN: The next regular monthly meeting will be held on Wednesday, June 13, 2012 at 6:30 PM at the Landfill. *Motion by Johnson, second by Gatterman, to adjourn until the next meeting. All in favor. Motion carried.*

Meeting adjourned at 7:48 P.M..

Respectfully submitted,
Myrna Diemert, Recording Secretary

THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE

SITE REPORT - - SOLID WASTE DEPARTMENT
May 9, 2012
SOLID WASTE DEPARTMENT

TIPPAGE REPORT: **2,505,280** lbs of garbage were brought in which is the fourth highest amount ever brought into the landfill for this month. This is a significant drop over last April, however, we had the tornado on April 10th last year which probably accounts for this drop. Year-to-date we are up **1.713%** in tonnage compared to 2011.

For April we had **88** new route customers totaling **\$5,258.60**. We also had 26 customers who were put on Financial Hold, Winter Hold, or cancelled service for a loss of **-\$1076.25**. Other changes to types of service add \$888.00 for a total monthly **gain of \$5,070.35 in revenues (+\$60,844.20 annually)**.

OUT-OF-COUNTY TIPPAGE: **APRIL 2012**- Village of Coloma **7.72 Tons = \$463.20**; Juneau County **76.04 tons = \$4562.40**; Marquette County **31.4 tons = \$1,884.00**; Village of Oxford **14.7 tons = \$882.00**; Waushara County **12.65 tons = \$759.00**; Wood County **0 tons = \$0**.

4- 10yd container haul fees - **\$600.00**. 8 – 20yd container haul fees = **\$1,400.00**. 7-30yd container haul fee = **\$1,225.00**.

Comingled-Recyclables brought in **36.06 tons = \$1,081.80**.

All Out-of-County container haul fees, garbage & recyclables for the month = **\$12,857.40**.

MEETINGS/SEMINARS/TRAININGS: Auditors did the final 2011 audit on Thursday, April 11th.

Attended County Board meeting on April 17th. One resolution for PPS for delinquent account collection services passed.

Attended Dept. Head meeting on April 19th. Also attended the WIRMC conference call to follow up on the 2012 conference recently held in WI Dells.

Attended Wellness Committee on meeting on April 24th. Also meet with Administrative Coordinator/Financial Coordinator to tour facility and Cell #4 construction.

Attended Federal Property Advisory Committee meeting in Waunakee on April 24th.

Had a booth at the Town of Rome Environmental and Energy Savings Day on Saturday, April 28th to promote the upcoming Hazardous Waste and Pharmaceutical Collection.

Attended a Clean Sweep meeting on May 1st with partners.

Will give a tour to the Friendship Alive Alternative School students on Thursday, May 10th.

Will attend County Board on May 15th.

Will attend Dept. Head meeting on May 17th.

Will attend the May 21st Landfill Advisory Committee meeting at the Strongs Prairie Town Hall at 7:00 PM.

Will attend Wellness and Health Insurance Committees on May 22nd.

Will attend the Monroe/Juneau/Adams/LaCrosse/Jackson County Regional meeting on May 31st.

Will attend a Clean Sweep meeting on June 4th.

Will give school tours to all 6th grade classes on June 5th.

Will attend WIRMC conference call on June 6th to discuss planning for 2013 Conference in Green Bay.

Attended other various meetings through the month.

SITE/EQUIPMENT IMPROVEMENTS: Normal maintenance/repairs were performed.

INSPECTIONS: No inspections were done during the month.

LOSS CONTROL/SAFETY/STAFF ISSUES: Performed various daily office management and personnel duties including accident reports for minor injuries to employees. There were no other major injuries reported.

Reviewed the Solid Waste Industry Fact Sheet regarding employee injuries and accidents.

Received the Plan Approval from the Environmental and Regulatory Services, Storage Tank Regulation Division, for the new Diesel Tank Monitoring and Leak Detection system that was recently installed.

Reviewed the tornado drill protocol with employees on April 19th.

Wrote letters to customers bringing in yard waste reminding them not to put burned debris in the pile. Hot ashes had been dumped in the yard waste pile and was smoldering. An employee noticed the smoke and extinguished the fire before a tragedy occurred. A sign was made and posted regarding no ashes in yard waste area. We have a separate roll-off set aside and marked for ashes.

Groundwater Monitoring report for March 2012 was received. Groundwater sampling remains similar to past results. No Methane Gas or VOC's were detected.

INDUSTRIAL PARK: Regular weekly maintenance continues on the wellhouse pumping system and no problems or defects were identified during these weekly inspections. The quarterly wellhouse testing and maintenance was performed on April 24th. Will be scheduling the total pond pumping, removal of sludge debris, and algae control.

ADMINISTRATIVE PROJECTS: During the month of April/May the Director performed the following duties: Arranged some shipments of tires, baled recyclables, computers, fluorescent light bulbs, corrugated, electronics, appliances, and scrap metals as needed. Tin, aluminum, cardboard and plastics have come up this past month. Comingled bales were shipped through IROW.

Completed and submitted the 2011 Annual Recycling Report which was due April 30th.

Were notified that we would be getting \$97,005.89 for recycling grant funds for 2012. This is 40% less than we normally received prior to Governor Walker's cuts.

Completed and submitted the 2012 SW Transporter License Application.

Met with Scrapman Recycling, WI Dells, to set up a drop-off site to serve southern Adams County and the Town of Newport.

Donated a compost bin to Montello School District and provided information on composting. They will also purchase one compost bin.

Continued to work on planning the Clean Sweep.

Coordinating the Village of Oxford Spring Clean-up.

Working with Village of Coloma on garbage, recycling containers, and recycling education materials for their Chicken Chew festival for June.

Worked with Ayres Associates providing information for the clay borrow site non-metallic mining restoration plan.

Coordinated random CDL drug and alcohol tests on 2 employees.

Monitored Experience Works (previously Green Thumb/Older Workers) workers and W-2 Employees and submitted paperwork as necessary. Furnished hours for W-2, Probation, Parole & Huber workers and coordinated new placements.

LANDFILL CONSTRUCTION: Final roadwork has been done. We are now waiting to fill Cell #3 completely before we open Cell #4 to reduce leachate collection, hauling and treatment costs. Recent rains have caused ponding of water in the cell so this needed to be pumped out.