

HEALTH & HUMAN SERVICES DEPARTMENT

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HEALTH & HUMAN SERVICES BOARD – Finance Subcommittee 11 January 2008 Meeting

Call to Order and Roll Call – The meeting of the Finance Subcommittee of the Adams County Health & Human Services Board was called to order at 8:35 A.M. in the Richard C. Holt Conference Room of the Health & Human Services building in Friendship. Those in attendance included Chairperson Joyce Kirsenslohr, Jeanne Heideman, Jerry Kotlowski, Jack Allen, and Pat Townsend. Also present were Wendy L. Pierce, Financial Manager, and Eric G. Furtkamp, Ph.D., Director. Ron Johnson, Veteran’s Services Officer, was present during the review of the Veteran’s Services vouchers.

Approval of Agenda and Compliance with Open Meetings Law – A motion was made by Ms. Townsend and seconded by Ms. Heideman to approve the agenda and certify compliance with the Open Meetings Law. Voice vote, all in favor. Motion Carried.

Approval of Minutes of 14 December 2007 meeting. A motion was made by Mr. Allen and seconded by Ms. Townsend to approve the minutes of the 14 December 2007 meeting. Voice vote, all in favor. Motion Carried.

Public Participation and Correspondence – None

Review of Veteran’s Services Vouchers and Financial Report – The subcommittee reviewed the Veteran’s Services Department vouchers for December 2007, presented by Mr. Johnson. He informed subcommittee members that his office had received the grant award (to assist veterans with copayment of transportation fees) in the amount of \$1,583 for 2008, an increase of \$409 from 2007. Mr. Johnson also informed subcommittee members that he had solicited funds from the local VFW for the Soldiers and Sailors Relief fund, from which he provides vouchers for veterans in exigent need. A motion was made by Mr. Kotlowski and seconded by Ms. Heideman to approve the Veteran’s Services vouchers and financial report. Voice vote, all in favor. Motion Carried.

Review of Health & Human Services Vouchers – The subcommittee reviewed a report summarizing the vouchers and the December 2007 financial report from the Health & Human Services Department, presented by Wendy Pierce and Eric Furtkamp. Revenue/Expense Reports from the Administrative Coordinator’s office for December 2007 were not yet available. A motion was made by Ms. Heideman and seconded by Ms. Townsend to approve the November HHSD vouchers (total \$384,635.21 including “Friday checks”) and December 2007 HHSD financial report. Voice vote, all in favor. Motion Carried.

Committee Discussion – The subcommittee discussed including the following issues in future meetings: Subcommittee members discussed the advantages and disadvantages of reviewing summary reports versus actual vouchers, and the implications of the proposed county fiscal policies *vis-à-vis* the voucher review process. After discussion, it was the consensus of subcommittee members that, with expanded detail, the summary reports were sufficient for the subcommittee, but to allocate 1½ hours to voucher review in February, given the uncertainty of County Board modifications to the proposed fiscal policies.

Assuring and Maintaining the Health and Well-Being of Adams County

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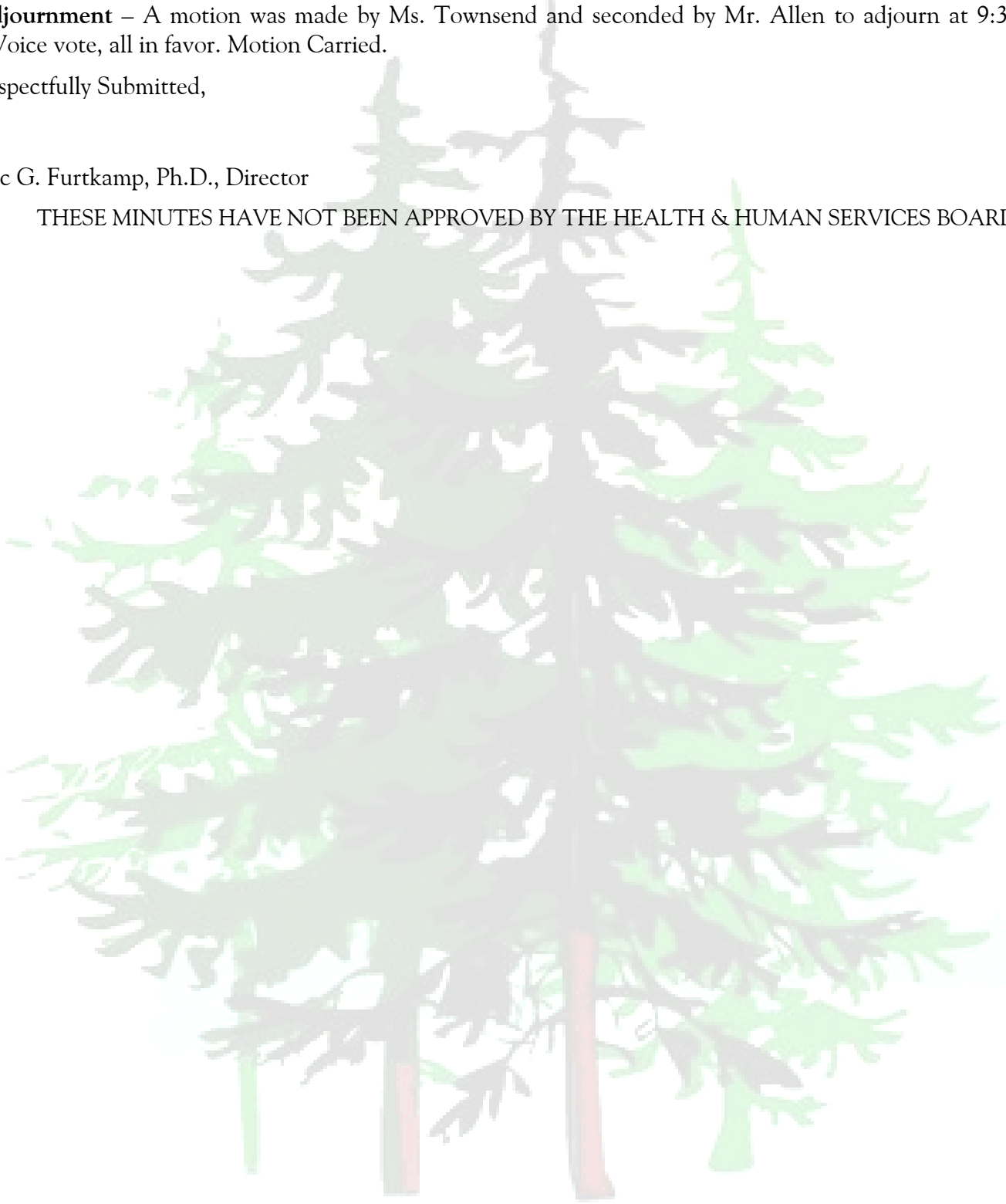
Confirm next meeting date – 8 February 2008 at 8:30 A.M.

Adjournment – A motion was made by Ms. Townsend and seconded by Mr. Allen to adjourn at 9:30 A.M.
Voice vote, all in favor. Motion Carried.

Respectfully Submitted,

Eric G. Furtkamp, Ph.D., Director

THESE MINUTES HAVE NOT BEEN APPROVED BY THE HEALTH & HUMAN SERVICES BOARD



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