

**Public Safety & Judiciary Committee**  
**Wednesday, February 11, 2015**  
**9:00 a.m. – Conference Room A260**

**MINUTES**

Chairman Allen called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Robert Eggebrecht, Marge Edwards, Jack Allen, Robert Grabarski, and Jerry Kotlowski.

Others present: Carol Collins, Tania Bonnett, Jonathan Barnett, Jane Gervais, Marilyn Rogers, Sheri Ebert, and Terry Fahrenkrug

**Motion by Kotlowski to approve the agenda, seconded by Edwards. Motion carried by unanimous vote.**

**Motion by Eggebrecht to approve the prior meeting minutes (January 14, 2015), seconded by Grabarski. Motion carried by unanimous vote.**

There was no public participation. There was no correspondence.

**District Attorney – Tania Bonnett and Jonathan Barnett – Present**

Bonnett introduced Jonathan Barnett to the committee and stated he was hired on 2/2/15 as the Office Manager/Attorney. Bonnett updated the committee on the recent and upcoming trials. Committee was provided with the statistics on the child forensic interviewing room at Health & Human Services for April – December 2014. Bonnett discussed the statistics and stated the forensic interviewing room has had a very good impact on Adams County. Committee was provided with the financial report for January 2015 and community service report for December 2014. Bonnett stated there was nothing unusual to report and there were no questions.

**Eyes of Hope Shelter—Kris Steffens — Not Present**

Steffens was unable to attend the meeting. There was no monthly report to review.

**Family Court Commissioner – Dennis McFarlin – Not Present**

The Family Court Commissioner was not scheduled to attend the meeting. Committee was provided with a written report for January 2015. There were no questions.

**Child Support – Janet Leja – Not Present**

The Child Support Office was not scheduled to attend the meeting. Committee was provided with a written report and financial report for January 2015. There were no questions.

**Clerk of Circuit Court – Kathie Dye – Not Present**

The Clerk of Circuit Court Office was not scheduled to attend the meeting. There was no monthly report to review.

**Register in Probate – Terry Reynolds – Not Present**

The Register in Probate Office was not scheduled to attend the meeting. There was no monthly report to review.

**Emergency Management – Jane Gervais – Present**

Committee was provided with the monthly financial report for January 2015 and there were no questions. Discussion was held regarding the Juneau County Level B HazMat Team and there was nothing new to report since the discussion last month. Gervais discussed the requirements of the hazmat team members and stated team members do meet the 40-hour training requirement.

Gervais informed the committee that she was awarded the Hazardous Materials Emergency Preparedness (HMEP) Grant for the hazmat tabletop exercise. Gervais discussed the Emergency Procedure/Safety Guidelines that she provided to the committee. Gervais, along with Safety Coordinator from MEUW, will be going to each department for training once it is approved by the safety and property committees. Gervais stated she received \$15,318 and \$3,297 for the EMPG/EPCRA 2014 2<sup>nd</sup> half grant award payments. Gervais informed the committee that two individuals needed to be replaced on the Local Emergency Planning Committee (LEPC). Gervais recommended that Sarah Grosshuesch, from the Public Health Dept., be appointed to replace Chris Saloun and Shirley Keeton, from American Red Cross, be appointed to replace Katie Gaynor. **Motion by Edwards to appoint Sarah Grosshuesch and Shirley Keeton to the Local Emergency Planning Committee as recommended by Gervais, seconded by Grabarski.** Discussion was held by Grabarski regarding concerns with approving appointments of individuals they don't know. Gervais stated that the Local Emergency Planning Committee is mandated by the State and explained that appointments to the committee have been recommended by her in the past, and that it is stated in Bylaws that a representative from each of the various organizations be appointed to the Committee. **Motion carried. Eggebrecht – opposed.**

#### **Medical Examiner – Marilyn Rogers and Sheri Ebert – Present**

Committee was provided with a written report and financial report for January 2015. Rogers discussed her reports and there were no questions. Rogers introduced Deputy ME Sheri Ebert and stated she started with the Medical Examiner's Office on 12/1/14. Rogers stated Ebert is currently training and should be able to be on her own by the end of February. Rogers informed the committee that she has received interest in the Police Chaplain Training that is scheduled for April. Discussion was held regarding the salary compensation for the Medical Examiner position. Rogers informed the committee that the Medical Examiner position was not included in the WIPFLI wage study so she did not receive an increase at the beginning of the year. Committee suggested that the wage increase be put on the Admin & Finance agenda for discussion.

#### **Sheriff's Office – Chief Deputy Fahrenkrug – Present**

Committee was provided with the monthly financial report and animal control report for January 2015. Fahrenkrug stated there is nothing out of the ordinary to report. Fahrenkrug informed the committee that there are no active eligibility lists at this time and will be working on getting new eligibility lists through EMPCO. Committee was informed of upcoming trainings. Brief discussion was held regarding four revised job descriptions. Committee requested that they be provided with the revised job descriptions to review before the next meeting and be put on the agenda for approval at that time. Discussion was held regarding inmates being transported to court and Fahrenkrug will follow-up with additional information at the meeting next month.

**Motion by Edwards to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. Motion carried by unanimous vote.**

Identify upcoming agenda items: Discuss and/or act on Sheriff's Office revised job descriptions

Set next monthly meeting date as March 11, 2015 at 9:00 a.m.

**Motion by Kotlowski to adjourn, seconded by Grabarski. Motion carried by unanimous vote.** Meeting adjourned at 9:55 a.m.

*These minutes have been approved by Public Safety & Judiciary Committee on March 11, 2015.*

Respectfully Submitted,



Robert Grabarski  
Secretary