

Public Safety & Judiciary Committee
Wednesday, February 12, 2014
9:00 a.m. – Conference Room A260

MINUTES

Chairman Sebastiani called the meeting to order at 9:00 a.m. The meeting was properly announced.

Committee members present: Bob Eggebrecht, Marge Edwards, Al Sebastiani, and Jack Allen filling in for Terry James. Bill Miller and Terry James were excused.

Others present: Carol Collins, Kris Steffens, Dennis McFarlin, Janet Leja, Kathie Dye, Janis Cada, Jane Gervais, Marilyn Rogers, Terry Fahrenkrug, and Ray Bildings (Bug Tussel Wireless)

Motion by Edwards to approve the agenda, seconded by Eggebrecht. All in favor, motion carried.

Motion by Eggebrecht to approve the prior meeting minutes (January 8, 2014), seconded by Edwards. All in favor, motion carried.

There was no public participation. There was no correspondence.

Eyes of Hope Shelter—Kris Steffens—Present

Steffens provided the Committee with her monthly report for January 2014. Steffens discussed her report and answered the Committee's questions. Steffens stated she offered to help the Humane Society with their animals after the fire this week. The Humane Society transferred 17 cats to Columbia County. There was no need to transfer the dogs so no additional help was needed by Eyes of Hope Shelter at this time.

Family Court Commissioner – Dennis McFarlin – Present

McFarlin explained to the Committee that there are two access points to Courtroom B and for better security he would recommend the side door off of the courtroom be locked with a key pad lock. Allen stated there is a study being done and asked if it could wait as the Property Committee is already working on a security plan. McFarlin stated it could wait to be considered with the plan and/or study. McFarlin stated his informational sessions have grown in popularity and there was almost no room at the last session.

Child Support – Janet Leja – Present

Committee was provided with the performance measures and check summary for January 2014. Leja discussed the performance measures and stated they are better than last year at this time. Leja explained tax intercepts will help with their arrears collection rate. Leja stated the cooperative agreements are complete and filed in the County Clerk's Office. Leja stated the scanning and purging of files is going well and she will be able to utilize the LTE until the first week in March. Leja informed the Committee that the partitions they received from the Clerk of Courts Office have been installed. Leja stated she was able to purchase a laptop for the office out of the 2013 incentives monies.

Clerk of Circuit Court – Kathie Dye – Present

Dye provided the Committee with her monthly expense report for December 2013. Dye explained that she will be returning approximately \$37,000 to the general fund. Dye informed the Committee on the upcoming Clerk of Court Conference in February and the Court Security Conference in March. Dye updated the committee on her new employee and stated she is working out well. Dye explained how the Community Service Program works and stated it is under her budget, but she is not the department head.

Register in Probate – Terry Reynolds – Not Present

Reynolds was unable to attend the meeting.

District Attorney – Janis Cada – Present

Cada provided the Committee with the monthly expense reports for December 2013 & January 2014 and the Community Service report for January 2014. Cada explained that they are over budget in 2013 due to unemployment that was paid out on a previous employee. Cada stated the boiler in the courthouse was having problems and was causing water problems in the DA's Office. They are having ongoing issues with water leaking on the ceiling tiles. Cada explained there was an air quality control test done and those results did not show any problems at this time. Cada explained they had to redo files that were damaged due to the wet ceiling tiles that fell in their office. Cada stated there are 40 trials scheduled between now and September.

Emergency Management – Jane Gervais – Present

Chairman Sebastiani abstained from the discussion regarding the lease agreement between Adams County and Bug Tussel Wireless, LLC for tower space at the main tower site and excused himself from the meeting at 9:37 a.m. Supervisor Edwards was the acting chair during the Bug Tussel Wireless, LLC discussion. Gervais provided the Committee with the Tower Space Lease Agreement between Adams County and Bug Tussel Wireless, LLC. Gervais discussed the lease agreement and explained the changes that were made after she reviewed the initial lease agreement. Gervais stated Corporation Counsel has approved the lease agreement with all the changes. Gervais and Ray Bildings addressed the Committee's questions regarding the load study and insurance on the equipment and tower. **Motion by Allen to approve the lease agreement and authorize Gervais to move forward with the resolution and bring back to the next meeting in March for approval, seconded by Eggebrecht. All in favor, motion carried. Sebastiani – Abstain, Miller – Excused and James – Excused.** Chairman Sebastiani returned to the meeting at 9:48 a.m. upon completion of the Bug Tussel Wireless, LLC discussion.

Gervais provided the Committee with the monthly expense report for January 2014. Gervais discussed her report and answered the Committee's questions. Gervais stated she received the signed agreement for the generator and it is now turned over to the Solid Waste Department. Gervais updated the Committee on the purchases that she made with the 2013 Enbridge donation/grant monies. Gervais informed the Committee on the upcoming trainings and discussed the table top exercise that she attended on January 28th. Gervais stated she had many discussions regarding the recent propane shortage. Gervais stated she received many calls from individuals and took care of everyone on an individual basis. Gervais stated it has leveled off to date, but may be a problem in the future if it stays cold.

Medical Examiner – Marilyn Rogers – Present

Rogers provided the Committee with the monthly activity report for January 2014. Rogers discussed the monthly activity report and answered the Committee's questions. Rogers explained there was one indigent case in January. Rogers stated it was sent out of county for cremation so our expenses could not be reimbursed by the State. Rogers stated the mandatory training is underway. Each deputy is expected to have five hours per month of training. Rogers stated the tissue contract with RTI is all set. Rogers explained she has completed the first employee evaluations and these will be done every three months. Rogers stated the results are kept by her and not given to HR.

Sheriff's Office – Sheriff Wollin – Not Present

Wollin was unable to attend the meeting.

Chief Deputy Fahrenkrug – Present

Committee was provided with the monthly expense report for December 2013 & January 2014 and the animal control report for January 2014. There were no questions at this time. Fahrenkrug updated the Committee on the recent two day in-service at the Community Center for jail and patrol. Dispatch will be having two 8-hr training days. Fahrenkrug stated there are two jail deputies and one patrol deputy in field training at this time. Fahrenkrug informed the Committee of a recent \$10,000 seat belt grant that was received for the months of March through August. Fahrenkrug stated there were no issues with cats in January and the hours for the animal control officer were appropriate.

The Committee will convene in closed session per Wis. Stats. §19.85(1)(f), for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Discuss and/or act on potential discipline of Sheriff's Office employee. **Motion by Eggebrecht to convene in closed session per Wis. Stats. §19.85(1)(f), seconded by Allen. Voice vote: Eggebrecht-Yes, Edwards-Yes, Sebastiani-Yes, Allen-Yes, Miller-Excused, and James-Excused. All in favor, motion carried by voice vote.**

The Committee will reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. **Motion by Allen to reconvene in open session per Wis. Stats. §19.85 (2), seconded by Edwards. Voice vote: Eggebrecht-Yes, Edwards-Yes, Sebastiani-Yes, Allen-Yes, Miller-Excused, and James-Excused. All in favor, motion carried by voice vote.**

Motion by Edwards to approve vouchers and monthly expense reports as presented, seconded by Eggebrecht. All in favor, motion carried.

Identify upcoming agenda items: Resolution for Bug Tussel Wireless, LLC lease agreement with Adams County

Set next monthly meeting date as March 12, 2014 at 9:00 a.m.

Motion by Edwards to adjourn, seconded by Eggebrecht. All in favor, motion carried. Meeting adjourned at 10:43 a.m.

These minutes have not been approved by Public Safety & Judiciary Committee.

Respectfully Submitted,

Carol A. Collins
Recording Secretary