

# Health & Human Services Board

Meeting Minutes of December 11, 2009

**Call to Order** – The meeting was called to order at 2:00pm by Chairperson Pat Townsend.

**Roll Call** – Board members present: Diane England, Cindy Loken, Pat Townsend, Jack Allen, Maureen Bruce, Joanne Sumpter, Teresa Harvey-Beversdorf and Karl Klingforth. Dr. Hatton was excused.

Staff present: Chuck Price, Wendy Pierce, Diane Osborn, Sandy Wormet, Dave Guerin, Phil Robinson, Linda McFarlin, Diane Osborn and Mandy Stanley.

**Approval of Agenda and Compliance with Open Meetings Law** – The meeting was properly noticed. Motion to approve the agenda by Cindy Loken, 2<sup>nd</sup> by Maureen Bruce. Motion carried by UVV (unanimous voice vote).

**Approval of Minutes from November 13, 2009, HHSB meeting** – Motion to approve minutes by Karl Klingforth, 2<sup>nd</sup> by Jack Allen. Motion carried by UVV.

**Public Participation** - none

**Correspondence** – none

**Veterans Service** – Review of VSO vouchers and financial report. Motion to approve Veterans Service vouchers and financial report by Cindy Loken, 2<sup>nd</sup> by Joanne Sumpter. Motion carried by UVV.

## **HHSB**

**Financial Report** – Motion to approve the vouchers and financial report by Joanne Sumpter, 2<sup>nd</sup> by Karl Klingforth. Motion carried by UVV.

Thrift Store financial report – report was provided. Year to Date Gross plus Sales as of November 7, 2009 was \$266,677.83. Year to Date Gross plus Sales as of December 5, 2009 was \$290,291.56.

**Conference & Workshop Requests** – there are no upcoming conferences or workshops to report.

**Deviation from Agenda** – Motion to deviate from agenda to move item #4 to take place prior to Unit Reports by Karl Klingforth, 2<sup>nd</sup> by Maureen Bruce. Motion carried by UVV.

**Public Health** – Introduction of Mary Young (Southern Region Director – Public Health). Ms. Young presented a plaque of recognition to Kathy Challoner for her years of devoted service to Adams County Public Health Department.

## **Reports**

Staff – written reports were provided and explained by each manager.

**Public Health Discussion** of reinstatement of LTE position (Rushell Moyer) in 2010. Motion to reinstate LTE position in 2010 made by Jack Allen, 2<sup>nd</sup> by Teresa Harvey-Beversdorf. Motion carried by UVV.

**Public Health Information** regarding Kathy Mintari's contract for 2010. Public Health will have Kathy Mintari work an average of 10 hours/week in a H1N1 related position.

**Amended Item** – Discussion and/or approval to recruit for and hire an Economic Support Case Manager. Motion to approve recruit and hire an Economic Support Case Manager made by Karl Klingforth, 2<sup>nd</sup> by Maureen Bruce. Motion carried by UVV.

***Director's Report*** – Chuck Price gave the Board an update of what he has been working on in various areas of Health and Human Services, meetings and conferences he has attended as well as upcoming meetings that he plans to attend.

***Confirm Next Meeting Date*** – Friday, January 8<sup>th</sup> at 9:00am.

***Adjournment*** – Chairperson Townsend asked if there was any further business to consider. Hearing none, she declared the meeting adjourned at 4:15pm.

Minutes respectfully submitted by Beth Czerwinski  
THESE MINUTES HAVE BEEN APPROVED BY THE COMMITTEE