

## Public Safety & Judiciary Committee

Wednesday, July 11, 2012

10:30 a.m. – Conference Room A260

### MINUTES

1. Call the Meeting to Order. Meeting called to order at 10:34am.
2. Was the meeting properly announced? Yes.
3. Roll Call. Al Sebastiani, Robert Eggebrecht, Terry James, Marge Edwards. Excused Absent: Bill Miller. Others present: Sandra Green, Deb Barnes, Kris Steffens, Jane Gervais, Dee Helmrick, Tania Bonnett, Sheriff Wollin, Chief Fahrenkrug, Jared Boucher, Rukmini Meera Vasupuram, Trena Larson, Marcia Kaye
4. Approve the Agenda. Motion by James/Eggebrecht. Motion Carried, Unanimous.
5. Approve minutes of prior meeting. Motion by James/Eggebrecht. Motion Carried. Unanimous.
6. Public participation (*If requested by the Committee Chair*). As needed.
7. Correspondence. None.

**Note: Break at 11:45 for the Annual Jail tour and lunch with Captain Beckman then reconvene.**

8. Family Court Commissioner – Dennis McFarlin – Absent.  
Discuss/Approve Monthly Expenditures and Vouchers.  
Discuss general operations of department.  
Approve conference/training if any.
9. Child Support – Deb Barnes – Present.  
Discuss/Approve Monthly Expenditures and Vouchers.  
Discuss general operations of department. Deb will be on vacation for two weeks starting on the 17<sup>th</sup>. She is beginning work on the 2013 budget. She received preliminary numbers from the state about same as last year.  
Approve conference/training if any. None.  
Review Performance Measures for June 2012. Reviewed.
10. Clerk of Circuit Court – Dee Helmrick – Present.  
Summary Report of Expense Vouchers submitted for payment. Discussed  
Approve conference/training. None.  
Discuss General Operations of Department. Is in need of some office equipment and will be asking for a transfer of monies from a particular line item for this purchase. She is looking at an expense of about \$2500 for chairs and mats, etc. Office is running well and everyone is there. One employee will be taking medical leave for approximately two weeks. Is having a visiting judge in for a few days for coverage.  
Community Service Coordinator's Monthly report. Questions on report from committee members were answered.
11. Register in Probate – Terry Reynolds – Absent.  
Discuss/Approve Monthly Expenditures and Vouchers.  
Discuss general operations of department.  
Approve conference/training if any.

12. District Attorney – Tania Bonnett –Present.

Discuss/Approve Monthly Expenditures and Vouchers.

Discuss general operations of department. Jared Boucher is working in the office under an unpaid internship. Rukmini Meera Vasupuram is in court quite often with Tania. She is doing intake and plea hearings and is doing a great job and is very capable in the courtroom. She is working through August. Tania was elected to the WI DA's (WDAA) board as the Secretary/Treasurer recently. She was approached because they needed another elected DA on the board but feels it's a very beneficial process to be a part of. She believes Adams County will benefit from the recognition in being involved in this type of thing. Ms. Bonnett has invited any committee member to share a day with her to see the daily activities in the DA's office.

Approve conference/training if any.

13. Emergency Management – Jane Gervais –Present.

Discuss/Approve Monthly Expenditures and Vouchers. Discussed.

Discuss general operations of department. Governor Walker declared a drought emergency in 42 WI Counties and Adams County is included. Something will go out in the newspaper regarding this.

Discuss Communication Tower Sites. Jane & Tracy, from Maintenance, checked the heating/cooling systems at the communication tower sites. The unit at County C was not cooling. They contacted Hardwood Heating and Refrigeration. Harwood shut it off for the weekend and then recharged it. At this time, it's still holding a charge, but it's leaking up in the coils so it may need to be fully repaired at some point. We're hoping it will last until Fall. The red indicator lights on the panel inside the building for the generators were lit up at two other sites, (Jackson & Highway) which meant failure. She contacted the service contractor (Current Technologies) for the generators and he walked Jane through the process in trying to start them up, but they wouldn't fire. The Jackson site he believes is a connector. He jiggled it and it's running now but he did order a new connector. He believes the Highway generator needs a new regulator, so he ordered that part.

Approve conference/training if any.

Jane and Tracy sprayed at the Hwy. Shop and Dell Prairie tower sites to kill all the weeds.

Cooling Centers for July 2-6, 2012 Heat Wave. Last week due to the heat wave from July 2-6, 2012 she arranged for cooling centers to be open. Those locations were at the Rome Town Hall, City of Adams Meeting Room, the Library and the Adams Theatre.

WISCOM Grant Award. This check was received from the State.

14. Sheriff's Office - Sheriff Wollin and Chief Deputy Fahrenkrug – Present.

Discuss/Approve Monthly Expenditures and Vouchers. Questions were asked by the committee. Sheriff Wollin will touch base with DA Bonnett and Captain Beckman to move things along for one inmate's medical expenses and sentencing.

Discuss general operations of department. City's Centennial Celebration and patrol coverage was discussed. Next weekend is the Triathlon and will be providing traffic control at the intersection where the bikers cross the road.

Sergeants are up and going and have received good comments from the staff on having them available. Chief Fahrenkrug put together the in house training which went very well. We'll be looking for the free training the fall for first time supervisors.

Approve conference/training if any. Next month, our quarterly Sheriff's group training and meeting is in Wood County. There are different procedures we now need to follow in regard to PREA and has invited any County Board member to participate if they would like. This PREA training is mostly jail related (Prison Rape Elimination Act. This will be at the Hotel Mead in Wood County.

Animal Control monthly report included in packet. Discussed.

Eyes of Hope Shelter to give summary of monthly report. Discussed. They had a dog walk this year and ordered bandanas to use for promotional items and giveaways. They hired a person to work from 7-9am M-F to feed the animals and this was done for a lot of different reasons but is very beneficial. Dale Behling was a "dog hero" this week as he brought in a very malnourished dog that has an autoimmune deficiency. The owner is not treating the animal so Mr. Behling asked he surrender the dog to get him to the vet to get him the care he needs. They began treatment right away instead of putting him down. He also brought in a dog yesterday that has been lost for quite some time. Her name is "Whiskey". There has been flyers out everywhere and has been missing since last August. Kris has made a call the owner and is waiting for a return phone call.

Jail tour and lunch at 11:45 with Captain Beckman then reconvene.

Discuss/Act regarding on call pay for supervisory staff. They are on call the same as the investigators are on call. It went through as a budgetary item for 2012 and has not been implemented. The intent at the time was pay the same as the investigators except handbook says it's only for non-exempt employees. How are we going to be able to move forward with getting this implemented? Trena Larson feels if we open the door for exempt staff to receive on call pay we're opening the door for all on call staff that are exempt. Examples would be the Highway Commissioner, etc. All exempt staff receives four Administrative Flex days/benefits that a non-exempt member does not have. Every Department has exempt staff that is available 24/7 and we are not able to justify this request for one Department and not other Departments when there are other benefits for exempt personnel they would still be eligible for. Sheriff states through the budget process this was a separate line item. This is separate from the Investigators on call pay line item in their budget. The reason this was approached and discussed was because of the compression limit between the Investigators and Lieutenants. The Lieutenants when on call have many, many restrictions that limits them while they are "on call" such as alcohol consumption, location and availability. They have to be readily available when called upon. It was discussed last year and approved as part of the budget and Sheriff Wollin does not understand why we cannot move forward in paying this out to the Lieutenants while on call. Trena agrees there was an issue with compression but states the management did receive a wage increase and at this time they are also not contributing to their retirement. Trena states any compression that may have been present may be lessened by this wage increase. Trena feels it's rather difficult to supersede the employee handbook put into effect in March and it does state it is a benefit for only non-exempt to qualify for. Supervisor Sebastiani would like to move this forward to the Executive and Admin/Finance for a joint meeting for further discussion. All information, questions, suggestions will be brought forward to the Executive joint with Admin/Finance and will place this as the first item on the agenda.

Trena Larson stated the presentation by the Sheriff and Chief's presentation and training session at the last Department Head meeting was very appreciative. They received a lot of feedback, were extremely beneficial and thank both of them for their participation. Supervisor James asks if they could possibly do the same presentation at a County Board Meeting.

Motion to recess for lunch for the jail inspection/tour at 11:50 pm. James/Rogers. Motion Carried. Unanimous.

Meeting called back to order at 1:18 pm.

15. Medical Examiner, Chief Deputy Medical Examiner, Marilyn Rogers –Present.

Discuss/Approve Monthly Expenditures and Vouchers. No questions.

Discuss general operations of department. No one hired yet. Two people could not apply for the job because of the Adams County ethics policy. Angela and Marilyn will start compiling information in regard to the Medical Examiner wages and how they compare to other Counties. More information needs to be brought forward from the current Medical Examiner Angela Hinze in regard to the upcoming expiration of the current agreement between Adams and Columbia County. Marilyn will talk with Ms. Hinze to compile this information and bring it forward to the committee and county board. Marilyn will make sure Angela is available for the August PS&J meeting.

Approve conference/training if any. None.

16. Approval of all vouchers and monthly expense reports. Motion by James/Eggebrecht. Motion carried. Unanimous.
17. Identify upcoming agenda items. See where we are with the Sheriff's concerns regarding the on-call wage for Lieutenants. Discuss/possible action of organization of the ME's office and contract/agreement.
18. Set next meeting date.
19. Adjournment. August 8, 2012 at 9:00 am in Conference Room A260. Motion Eggebrecht/Edwards. Motion Carried. Unanimous.

Submitted by Sandra Green, Fiscal & Support Services Manager for the Adams County Sheriff's Office.  
*These minutes are not yet approved by the Public Safety & Judiciary Committee.*

Cc: Sebastiani / James / Miller / Eggebrecht / Rogers / Wollin / Fahrenkrug / Green/ McFarlin / Bonnett/ Cada / Hinze / Rodgers / Gervais / Helmrick / Reynolds / Barnes / County Clerk Dept / McGhee / Larson / Eyes of Hope Shelter