

**ADAMS COUNTY SOLID WASTE COMMITTEE**  
**Wednesday, May 13, 2015, 6:00 PM**  
**Landfill Office, 1420 Hwy 21, Friendship, WI 53934**

**MEMBERS PRESENT:** Florence Johnson, Chair  
Larry Babcock, Vice-Chair  
Paul Pisellini  
Barb Morgan  
Mark Hamburg

**OTHERS PRESENT:** Brenda Quinnell, SW Director  
Chad Lawler, JD from WLS  
Jeff Kaminski, from Chula Vista  
Greg Kobs  
Lori Hoffman

**CALL MEETING TO ORDER:** The meeting of the Adams County Solid Waste Committee was called to order by Chair Florence Johnson at 6:00 P.M.

**WAS THE MEETING PROPERLY ANNOUNCED? YES. ROLL CALL:** JOHNSON, BABCOCK, PISELLINI, MORGAN AND HAMBURG.

**APPROVAL OF AGENDA:** *Motion by Morgan, second by Pisellini, to approve the agenda as presented. All in favor; motion carried.*

**APPROVAL OF OPEN SESSION MINUTES FROM THE APRIL 15, 2015 REGULAR SOLID WASTE MEETING:** *Motion by Babcock, second by Hamburg, to approve the Open Session minutes as amended for the April 15, 2015 Solid Waste meeting. All in favor; motion carried.*

*Motion by Babcock, second by Pisellini, to deviate from the agenda and discuss Item 10 at this time. All in favor; motion carried.*

**MEET WITH NW&RA:** Quinnell reported that she was contacted by Wisconsin Legislative Strategies, Inc. (WLS) regarding letters she sent noting enforcement of Ordinance #15-2010. Quinnell introduced Chad Lawler, J.D., from WLS who is representing National Waste & Recycling Association on behalf of three local haulers. Lawler explained the purpose of his visit and asked if the Committee had any questions on the letter sent from the law firm of DeWitt, Ross & Stevens, S.C., who were hired by WLS. A discussion was held regarding the concerns of both parties. Jeff Kaminski from Chula Vista expressed his concerns of how this would affect them. Both parties appeared willing to work together for a mutually beneficial outcome in this matter. Lawler will be meeting with the haulers and follow up with the Committee.

*Motion by Babcock, second by Morgan, to return to the agenda's order of business. All in favor; motion carried.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS:** There was no public participation.

**COMMUNICATIONS/CORRESPONDENCE/OTHER BUSINESS:** There was no other correspondence or other business to discuss.

**FINANCIAL REPORT:** *Motion by Hamburg, second by Pisellini, to accept the Financial Report and Check Summary as presented. All in favor; motion carried.*

**SITE REPORT:** Quinnell distributed and the Committee reviewed the Site Report dated May 13, 2015 (see attached copy). *Motion by Hamburg, second by Morgan, to approve the Site Report as presented. All in favor; motion carried.*

**UPDATE ON TOWN OF ROME RECYCLING PROJECT:** No one was present regarding the matter.

**APPROVE ANY VEHICLE/EQUIPMENT PURCHASES/RENTALS:** There were no new purchases or rentals to report.

**APPROVAL OF ANY TRAININGS OR CONFERENCES:** There were no new trainings or conferences to approve.

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS:** The following items may be placed on the next agenda: Updates on pertinent items, Updates on the Town of Rome Recycling Project, and Updates on the Ordinance #15-2010 enforcement.

**NEXT MEETING DATE AND ADJOURN:** The next regular monthly meeting will be held on Wednesday, June 3rd, 2015 at 6:00 PM at the Landfill.

*Motion by Morgan, second by Hamburg, to adjourn until the next meeting. All in favor; motion carried.*  
Meeting adjourned at 8:15 P.M.

Respectfully submitted, Brenda Quinnell, Recording Secretary

**THESE MINUTES APPROVED BY THE COMMITTEE ON JUNE 3, 2015**

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**SITE REPORT ATTACHED**

**SITE REPORT - - SOLID WASTE DEPARTMENT**  
**May 13, 2015**

**TIPPAGE:** 5,596,625 lbs. of garbage were brought in which is the highest for the month and 21% more than last year April.

**MEETINGS/SEMINARS/TRAINING:** Director attended County Board meeting on April 21<sup>st</sup>, Department Head and Joint Admin/Finance meetings on April 29<sup>th</sup>, and the Safety Committee meeting on May 1<sup>st</sup>. Director attended Strongs Prairie Advisory meeting on May 4<sup>th</sup>, along with SW Committee members Johnson, Babcock and Pisellini. The Advisory Committee agreed to the increased amount of out-of-county waste allowed and the Town of Strongs Prairie will now take it back to the Township for a vote.

**SITE/EQUIPMENT IMPROVEMENTS:** Normal maintenance/repairs were performed. The remainder of State Hwy 21 and the driveway were cleaned up by landfill personnel. Rhinehart Metal Buildings was here to repair roof leaks and lay gutter between the recycling building and the Quonset.

**INSPECTIONS:** Annual Functionality and Cathodic tests were completed on the underground diesel tank as required.

**LOSS CONTROL/SAFETY/STAFF ISSUES:** In the month of April, the department had three First Reports, none of them being reportable. We continue to have two employees on restricted duty, but one is set to be released this week. Another employee recently had surgery and will be off for at least 8 weeks, but this was not a workers compensation related condition.

Chairperson Johnson, Director Quinnell and Foreman Strohmeier interviewed and tested five persons over two days for the vacant Equipment Operator position. The position was offered and accepted by Brian Lucas. Brian started on May 11<sup>th</sup>, contingent on passing the physical, ERGOS and drug testing.

Director continues to train the Office Manager in those duties, while the Manager trains the office staff.

**INDUSTRIAL PARK:** Regular weekly maintenance continues on the well-house pumping system and no problems or defects were identified during these weekly inspections.

**ADMINISTRATIVE & DEPARTMENT PROJECTS:** **Since the last committee meeting the Director and/or staff performed the following duties:**

Director represented the Department by manning a booth at the Town of Rome Environmental Fair on Saturday April 25<sup>th</sup>. She had good discussions with many people and is considering having an Open House next year after hearing comments and questions raised that day.

Along with Chairperson Johnson, met with Bill Wilson from the Federal Property Program regarding proposed changes and learned of the threat of discontinuation of the program in the budget. Met with Representative Scott Krug regarding this issue on April 30<sup>th</sup>. On Thursday learned that the Joint Finance Committee removed the provision from the Governor's budget and appropriated funds to create a direct transfer program. This is good news for Wisconsin municipalities.

In April, the Department shipped of one load of plastic, three loads of paper, two loads of cardboard, and two loads of scrap metal. Was contacted by Strategic Materials regarding glass shipments and Recycling Manager is working with them to arrange shipments.

Director completed and submitted the annual responsible unit grant report (4400-182) *Annual Report of Recycling Program Accomplishments and Actual Costs*. Yesterday received letter announcing award of the 2015 Recycling Grant for \$97,004.13 (amount anticipated and budgeted).

Director completed and submitted the *Waste & Materials Management License Renewal* form (4400-115).

Director gathering information/history to arrange pre-buy of LP fuel.

Forwarded the report from Dr. Aga Razvi and Ms. Diemert's December presentation as the five year plan. Past Director Diemert reported at the December meeting that this would be the Department's five-year plan submission. Director continues to work towards short-term goals as developed.

The department started collecting household appliances and small metals on-site.

Director met with Corporation Counsel regarding Ordinance enforcement.

Director met with Waste Management regarding Ordinance enforcement.

Director contacted the League of Municipalities for information regarding the negative tax levy for increasing garbage collection fees. It is questioned if direct contracts with customers are exempt from this provision.

Director and staff monitored Experience Works employee and submitted paperwork as necessary. Director furnished hours for Community Program workers.

**LANDFILL CONSTRUCTION:** Director returned the signed amendment showing the updated scope of work for the feasibility study as previously approved by the County Board.

Staff continues to prepare the south half of Cell #4 for the black liner, which is scheduled for this week or next, depending on the weather. Ayers notified the DNR that this work is about to be completed.