

**Public Safety & Judiciary Committee**

Wednesday, April 14, 2010

9:00 a.m. – **Conference Room A231**

MINUTES

1. Call meeting to order. Meeting called to order at 9:00 am by Al Sebastiani.
2. Was the meeting properly announced? Yes.
3. Roll Call: Everyone present.
4. Approve the Agenda. **Motion by Loken/Kotlowski, MC/UN.**
5. Approve minutes of prior meeting. **Motion by James/Johnson, MC/UN.**
6. Public participation (*If requested by the Committee Chair*). None.
7. Correspondence. No.

Supervisor Sebastiani would like to start with Medical Examiner to Discuss/Act on Medical Examiner System, abolishing the Elective Office of Coroner, and appointing the Columbia County Medical Examiner to Perform the Statutory duties of Medical Examiner. No objections. A new Ordinance was received this morning from Jack Albert. Executive met on Monday. Discussion was held and Supervisor Loken explained the process of how this will go through and the Ordinance to be signed. The plan for this month's board meeting is to go only as far as abolishing the coroner and institute a medical examiner. Will go to Columbia County's PS&J board today and had no reasonable doubt it would not pass. Will then go to County Board next month for a one year \$20,000 contract. There were no other questions regarding this issue. **Motion by James/Kotlowski, MC/UN** to move forward to the County Board. All Supervisors signed the Ordinance.

8. Coroner – Not present.
  - Approval of Vouchers and Monthly Expense Report.
9. Family Court Commissioner – Dennis McFarlin – Not present.
  - Approval of Vouchers and Monthly Expense Report.
10. Child Support – Deb Barnes
  - Approval of Vouchers and Monthly Expense Report. No questions.
  - Review Performance Measures for April 2010. No questions.
  - Review Check Summary. No questions.
  - Discuss Office Activities. Deb will be attending the Spring Director's Dialogue in STP. There will be discussion on several topics on the agenda including random moment sampling (RMS). RMS is how cases that do not receive Federal funding are counted. Another START (Support Tools and Responsibility Training) class was held recently for people who are found in contempt of court. The Sheriff's Department has been a big help with Video Conferencing in the Jail. The Pregnancy Class continues to be held for the 8<sup>th</sup> grade Personal Development class and is going well. The CSA has been asked to give a demonstration of this program at the WCSEA Fall Conference this year.
11. Clerk of Circuit Court – Dee Helmrick – Not Attending
  - Approval/Summary Report of Expense Vouchers submitted for payment.
  - Approve conference/training, if any (CIB Meeting in Wausau)
  - Discuss General Operations of Department
    - a. Community Service Coordinator's Monthly report
12. Register in Probate – Terry Reynolds Warner - Not Present
  - Approval of Vouchers and Monthly Expense Report.

- Approval for attendance at the Wisconsin Juvenile Court Clerks Conference - Wauwatosa, WI
- Approval for attendance at the Public Library Program on Probate in Westfield, WI
- Review of March's account payable and receivable.

13. District Attorney – Janis Cada – Not Present

- Approval of Vouchers and Monthly Expense Report.
- Report dates of conferences for office staff and attorneys

14. Emergency Management – Jane Gervais

- Approval of Vouchers and Monthly Expense Report. No questions.
- Report on Communication System Upgrade, Excess Bond Monies.  
A quote was received from the SD. Will be getting together w/Barb and will bring back next month with a Resolution and final figures.
- LEPC (Local Emergency Planning Committee) appointments. Appointing two new members to the committee. Nancy Sorenson to replace Marcia Kaye and Jane Gervais to replace Jane Grabarski. **Motion to forward to County Board, (recommended members to LEPC), Loken/James, MC/UN.**
- Office Activity, Financial Summary was completed and submitted on time. Attended Governor's conference and was very good. Attended a Homeland Security Training at Volk Field last week. Next week there's a Flood Fighting Operations training and a two day Terrorism training at Chula Vista as well. Will also participate in the Kids Day Event coming up next week.
- Grant status report. Waiting for grant money for Radio Grant. Received a check for EM Mgmt performance grant award for 2009 and was a redistribution calculation. This was applied back to 2009 and was received by each County and based on a different percentage.
- Discuss and/or act on Letter of Intent for Supporting the Development of a Southwest Region Incident Management Team (SW-IMT). People can elect to participate, and will be supporting the development. **Motion to Kotlowski/Johnson, MC/UN.**

15. Sheriff's Department – Sheriff Renner and Chief July

Sheriff Renner – Communications

- Animal Shelter/Animal Control Officer Report
- Approve Conference/Training
- Department Operations

Sheriff has been in touch with Mr. Jones regarding the Adams Fire Department and leasing the building for storage space for Emergency Management Trailers.

Sheriff attended the Community Relations Board at the FCI. The Community members and police department, retired LE, state officials, etc. were there.

Saturday from 10-2 is Kids Day and he plans on attending. There will be a demonstration from the K9 and School Resource officer.

Badger State Sheriff's Association in May he will try to attend one day.

Thanks the PS&J Committee for the good working relationship we've had over the years and thanks Supervisor Loken for her participation on the board over the years and wishes her good luck.

Supervisor Sebastiani asked about the dog attack. Sheriff explained a lady was attacked by two dogs by her husband's residence. Discussion was held regarding this call.

Chief July

- Approval of Vouchers and Monthly Expense Report. No questions.
- **Motion by Loken/Kotlowski, MC/UN to have #15 under Chief July reflect Ordinance instead of Resolution.**

- Discuss and/or act on the Ordinance instituting a Medical Examiner System, abolishing the Elective Office of Coroner, and appointing the Columbia County Medical Examiner to Perform the Statutory duties of Medical Examiner.
- Discuss and/or act on approval to hire a male jail officer position in anticipation of a vacancy. Discussion was held regarding this situation. The authorization is being requested so they are ready to hire someone right away when his resignation is handed in.

**Motion by James/Kotlowski, MC/UN to approve the replacement full time jail officer position to replace an officer leaving the Department.**

VINE System: Uplinked with the State for Victim Notification. This system notifies individuals when released from custody. Posters and informational pamphlets have been placed in the SD lobby. Person is notified either by phone or e-mail when this person is released. They do have to participate and register to be a part of this program.

Video Conferencing: Return on Investment through end of March is over \$19,000 since its inception. Also thanks Supervisor Loken and wishes her good luck and thanks the rest of the committee as well.

Motion to go into closed session at 9:42 am. **Motion by Kotlowski/Loken. MC/UN.**

16. The Committee will convene in closed session per Wis. Stats. §19.85(1)(e) for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discuss and/or act on pending quotes for vendor(s) on Sheriff Department vehicle maintenance.

This committee made a decision to continue with GMJ. The Sheriff's Department and Public Safety & Judiciary Committee have looked at competitive situations for the Sheriff's Department fleet and we as a committee recommend they stay with GMJ Automotive. **Motion by James/Loken, MC/UN**

17. The Committee will reconvene in open session per Wis. Stats. §19.85(2), to consider and vote on appropriate matters. The meeting convened in open session at 10:13 am. **Motion by James/Kotlowski, MC/UN.**

18. Set next meeting date. Next meeting is scheduled for May 12, 2010 at 9:00 am. **Motion by James/Johnson, MC/UN.**

19. Action items for next meeting. **Closed Session / Update on missing guns investigation. Open session – organize and nominate/elect a chair and vice chair.**

20. Adjournment. **Motion to adjourn by Loken/Kotlowski at 10:20 am. MC/UN.**

Submitted by Sandra M. Green, Fiscal and Support Services Manager, Sheriff's Department. *These minutes are not yet approved by Public Safety & Judiciary Committee.*

Cc: Sebastiani / Loken / James / Kotlowski / Johnson / Renner / July / Beckman / McFarlin / Thibodeau / Scheel/ Gervais / Helmrack / Warner / Barnes / Marti / County Clerk Dept / McGhee / Green / Sumpter/Cada