

Medical Examiner Ad Hoc Committee Minutes

Thursday, June 3, 2010

Conference Room A260

Adams County Courthouse, Friendship, WI

Call the Meeting to Order. Chairman Terry James called the meeting to order at 12:35 pm.

Was the meeting properly announced? Yes.

Roll Call. Present were Supervisor Terry James, Sheriff Darrell Renner, Coroner Terry Scheel, Community Member Jeremy Normington, Lieutenant Dave Carlson is representing Mark Thibodeau, and Recording Secretary Sandra Green Sheriff's Department.

Absent/Excused: District Attorney Mark Thibodeau.

Approve the agenda. Motion to approve the current agenda. Renner/Normington. MC/UN

Approve prior meeting minutes. Motion to approve minutes from May 24, 2010. Scheel/Renner. MC/UN. Motion to approve minutes from May 19, 2010. Normington/Sheel, MC/UN.

Terry James requested a motion for #5 to follow #10 – Motion by Renner/Scheel, MC/UN.

Public participation (*If requested by the Committee Chair*). None.

Correspondence. None.

Discuss/Report on visit to Columbia County Medical Examiner's Facility. James requested comments, corrections to anything from the Columbia County Medical Examiner visit. Terry James asked when a DA would become involved with an autopsy. Lt. Carlson explained when that might happen. All felt it was a very good visit and felt the openness and honesty with all involved from Columbia County was very impressive. It is always a team effort among all agencies involved to decide whether an autopsy is required. Dave Carlson is trying to pass info to District Attorney, Mark Thibodeau as Mark has Dave representing him. Better stated, that because of Mark's inability to heavily participate, he had suggested that we might add input from Dave Carlson in addition to named Ad Hoc committee. Terry James will also try to follow with Mark and provide further input.

Terry Scheel thinks it would be in our best interest to have Angela Hinze to be in here for one year to have our Medical Examiner's office up and running and in good standing here in Adams County. Terry James agrees it might be the way to go. More discussion was held.

Sheriff Renner asked whether or not the intent to renew was in the contract in case something comes up where either side chooses to not renew the contract beyond one year. Sheriff Renner wanted to clarify what the committee's job is which is to decide whether or not we hire Medical Examiner or create our own in Adams County. Jack Albert confirmed this to be correct. Terry James asked Jack Albert about developing a Resolution after one or two more meetings. Jack explained how we should complete this process and how it goes in front of the County Board. The committee will be able to show that this is a fiscally responsible decision by going with an ME outside of the County based on the budget information submitted. Terry James and Jeremy Normington asked if there could be a skeleton Resolution developed by our next meeting. Jack will try to have this done for us. It was suggested we decide today whether or not we go in house or out to hire a medical examiner and we can go from there.

Discuss information from other counties. Terry James handed out some paperwork that was put together from Juneau County Coroner and Marquette County Coroner's offices that show expenses and revenues. Jack Albert suggested calling two other counties to inquire whether or not they would go to an ME again or what they would do differently. This kind of inquiry would fit into the fit and form of this decision making process.

Discuss potential budget for Adams County. Terry James asked Terry Scheel regarding the budget compared to having an ME here or hiring Angela and Terry Scheel said his budget he put together for this was over \$8,000. If we contract through Angela, she would be doing the training for us and that would save us a lot of money right off the top.

Action items for next meeting: Jack Albert from Corp Counsel will have a skeleton resolution done by the next meeting for the committee to review.

Set next meeting date. Next meeting June 21, 2010 at noon, in conference room A260.

Adjournment. Meeting adjourned at 1:30 pm. Normington/Scheel, MC/UN.

Submitted by: Recording Secretary, Sandra Green, Fiscal and Support Services Manager, Sheriff's Department.

These minutes are not yet approved by this Ad Hoc Committee.

Cc: Sebastiani / James / Renner / Carlson / July / Scheel / County Clerk Dept / Green / Normington / Thibodeau / McGhee/Petkovsek/Albert