

**ADAMS COUNTY PUBLIC WORKS COMMITTEE**

**THURSDAY, AUGUST 13, 2009, AT 9:00 A.M.  
HIGHWAY DEPARTMENT CONFERENCE ROOM  
1342 COUNTY ROAD "F", ADAMS, WI**

**MEMBERS PRESENT:** Larry Babcock, Chairperson  
Dean Morgan, Vice-Chairperson  
David Renner, Secretary  
Florence Johnson

**OTHERS PRESENT:** Ronald Chamberlain ~ Highway Commissioner and Terry Byron

**MEMBER ABSENT:** Michael Keckeisen ~ Excused

**CALL MEETING TO ORDER:** The Meeting of the Adams County Public Works Committee was called to order by Chairperson – Larry Babcock at 9:00 A.M., on Thursday, August 13, 2009.

**WAS THE MEETING PROPERLY ANNOUNCED? YES**

**ROLL CALL:** BABCOCK, MORGAN, RENNER AND JOHNSON. MEMBER ABSENT: KECKEISEN ~ EXCUSED

**APPROVAL OF AGENDA:** *Motion by Johnson to approve the Agenda as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL OF MINUTES OF LAST MEETINGS (JULY 9, 2009 REGULAR MONTHLY MEETING):** *Motion by Renner to approve the Minutes as printed of the Adams County Public Works Committee Meeting for JULY 9, 2009 Regular Monthly Meeting, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**PUBLIC PARTICIPATION ON AGENDA ITEMS: NONE**

**SIGN REQUEST ~ CASTLE ROCK MOTEL:** *Motion by Renner to grant Castle Rock Motel an extension of 60 days for sign removal and extension to start at the time right-of-way is located, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**CONSIDER APPROVAL TO BID COUNTY ROAD J PROJECT (6<sup>TH</sup> COURT TO COUNTY ROAD G):** *Motion by Renner to approve advertising for bids for the County Road "J" Project from 6<sup>th</sup> Court to County Road "G", with project to be completed in 2010, second by Morgan. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW AND ACT ON 2010 INSPECTION CONTRACT FOR COUNTY ROAD J PROJECT (6<sup>TH</sup> COURT TO COUNTY ROAD G):** *Motion by Morgan to approve the County Road "J" Project (6<sup>th</sup> Court to County Road "G") Construction Inspection Contract with Ayres Associates for an amount of \$159,610.40, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING**

**August 13, 2009 ~ 9:00 A.M.**

**COUNTY ROAD Z (STH 82 TO CTH "F") RELOCATION ORDER:** *Motion by Renner to approve the Relocation Order for County Road Z (STH 82 to CTH "F") Project as prepared by Timbers-Selissen Land Specialists, second by Johnson. VOICE VOTE, ALL IN FAVOR, MOTION CARRIED.*

**COUNTY ROAD B RIGHT-OF-WAY PLAT AND RELOCATION ORDER:** *Motion by Johnson to approve the Right-of-Way Plat and Relocation Order for County Road "B" Living Snow Fence Project as prepared by Timbers-Selissen Land Specialists, second by Renner. VOICE VOTE, ALL IN FAVOR, MOTION CARRIED.*

**2010 STATE RMA (ROUTINE MAINTENANCE AGREEMENT) BUDGET:** *Motion by Renner to request that the "Outagamie County" addendum be added to the Adams County 2010 State Routine Maintenance Agreement, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.* (Attached is the "Outagamie County" addendum)

**2010 BUDGET:** *Motion by Renner to approve the 2010 Highway Budget as adjusted by the Public Works Committee, which does bring the Highway 2010 Budget in the 3% allowable increase: TOTAL REVENUES \$6,655,592, TOTAL EXPENSES \$6,655,592, COUNTY TAX LEVY \$3,513,908.00, second by Johnson. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**APPROVAL TO BID 2010 QUAD-AXLE PLOW TRUCK:** *Motion by Morgan to approve advertising for bids for a 2010 Quad-Axle Plow Truck, with delivery in 2010 as this could save approximately \$8,000 - \$10,000 due to the new emission changes, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REVIEW, DISCUSS AND ACT ON ISSUES RELATING TO TIGER (TRANSPORTATION INVESTMENT GENERATING ECONOMIC RECOVERY) GRANT:** *Motion by Johnson to select the State Road 13 & State Road 82 as the primary corridor and to submit the same for funding under the TIGER (Transportation Investment Generating Economic Recover) Grant, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**REPORT ON HIGHWAY DEPARTMENT OPERATIONS:**

- Seal Coating Road in Town of Strongs Prairie
- Seal Coating Roads in Portage County
- Repairing blow outs on State Roads 82 & 13
- Painting
- CTH "J" is completed and open to traffic
- CTH "Z" (STH 21 to 18<sup>th</sup>) Public Information Meeting was held
- Updated committee Online Equipment Status

**FINANCIAL REPORT:** *Motion by Renner to approve the July 2009 Financial Report as audited, second by Babcock. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**ADAMS COUNTY PUBLIC WORKS COMMITTEE MEETING**

**August 13, 2009 ~ 9:00 A.M.**

**VOUCHERS:** The Highway Department check summary report was presented to the Committee for review. Committee members reviewed the August 6, 2009, Check Summary Report that is provided to the Public Works Committee by the Administrator Coordinator / Director of Finance Department. *Motion by Morgan to approve the check summary report / vouchers as presented, second by Renner. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

**IDENTIFY POSSIBLE UPCOMING AGENDA ITEMS: NONE**

**ADJOURN AND NEXT MEETING DATE:** *Motion by Morgan, second by Renner, to adjourn until the next scheduled meeting for the Highway Department on, Thursday, September 10, 2009 at 9:00 A.M. at the Highway Department. VOICE VOTE, ALL IN FAVOR. MOTION CARRIED.*

Meeting adjourned at 12:13 P.M.

Respectfully submitted,

Ronald Chamberlain, Recording Secretary

**THESE MINUTES HAVE NOT BEEN APPROVED BY THE COMMITTEE**

