

## ADMINISTRATIVE & FINANCE MEETING MINUTES

Thursday, July 10, 2014 2:00 p.m. Room A160

The meeting was called to order by Chairman West at 2:03 p.m. The meeting was properly noticed. Present: Babcock, Grabarski, Kotlowski and West. Excused: Hamburg. Also present: Nickel, Phillippi and Zander.

Motioned by Kotlowski/Grabarski to approve the agenda. Motion carried by unanimous voice vote.

Motioned by Grabarski/Babcock to approve minutes from June 9, 2014. Motion carried by unanimous voice vote.

Public Participation: None

Correspondence: CWCA financial statement is available for review.

Present: Hamburg at 2:12 pm

*Item #8 Discuss Resolution #71-1984 Parks Carryover.* Discussion took place. Nickel stated that Parks will be bringing a presentation to county board in September. Nickel provided an overview of the history on the Parks budget.

*Item #9 MIS.* Discussed office activities. Overview was given on wireless issue. Financial report was handed out. Bug Tussel connection has been poor. Solarus is working with them to establish a fee for service options. DSL is currently being used at Castle Rock County Park. Changed from modem to antennae. Added new storage; 6 more terra bytes and 2 more servers.

*Item #10 Treasurer.* Discussed office activities. Financial report was handed out.

*Item #11 County Clerk/AC/DF.* Discussed office activities. Bill Barnes was on speaker phone at 3:00 pm. Discussed the Nationwide Financial 457 deferred compensation plan. Motioned by Hamburg/Babcock to accept the 457 deferred compensation plan from Nationwide Financial. Motion carried by unanimous voice vote.

The 2015 budget parameters were discussed. Discussed claims against the county. Motioned by Babcock/Kotlowski to approve the resolution to discontinue offering health insurance to retirees. Motion carried by unanimous voice vote.

Items on next agenda:

*Discuss 2015 Budget Parameters;*

*Claims against the county*

Next meeting date set for August 7<sup>th</sup> at 4:00 p.m.

Motioned by Hamburg/Kotlowski to adjourn at 4:10 p.m. Motion to adjourn carried by unanimous voice vote.

Respectfully submitted,

/s/ Cindy Phillippi

Recording Secretary

These minutes have been approved by the committee.

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